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MEMORANDUM OF RECORD

SUBJECT: Staff Meeting Minutes for March 14, 2000

ENTERPRISE RESOURCE PLANNING (ERP) FOR GOVERNMENT
CONFERENCE. DCMC was an invited speaker at the ERP for Government Conference held February 29, 2000 in Alexandria VA. The DCMC briefing covered our involvement in helping defense contractors to implement ERP, an integrated and automated business management system approach. The conference was sponsored by Government Performance Results Institute and was attended by representatives from DOD and other government organizations. In addition to DCMC, other speakers at the conference included the Commander, Naval Air Systems Command who provided a presentation on the Navy's strategy for a Revolution in Business Affairs.

INTEGRATED PROGRAM MANAGEMENT INITIATIVE EXECUTIVE STEERING GROUP MEETING. On March 2, 2000 DCMC co-chaired the joint Industry and Government Integrated Digital Environment (IDE) IPT meeting with representatives from the 3 major defense industry companies and members of the Integrated Program Management Initiative Executive Steering Group (IPMI ESG) from 3 Military Services and OUSD (AT&L)/Office of Acquisition Program Management. DoD and industry are working together to promote the free exchange of technical and business information in a digital manner. The meeting was held at Lockheed Martin's Arlington, VA office location to discuss the status of both industries proposed concept of operations approach, and DOD's progress and future plans to transition acquisition programs to an IDE with industry.

DCMC HOST JOINT SERVICES CONTRACT ADMINISTRATION SERVICES EXECUTIVE (JCAS) MEETING. On February 15, 2000, Major General Malishenko, USAF, Commander, DCMC hosted a meeting of the Services Contract Executives to discuss and examine issues associated with contract administration. Issues discussed included: Workforce Issues, Army Incentive Programs, Public-Private Depot Workload, Streamlining the Contract Closeout Process, DCAA's Participation in ADR, CAS Legislation, Cost Accounting Standards, EDA\EDW, MOCAS, Quality Assurance Strategic Alliance, Program Integration for Readiness, MRM/DRID Update and Unit Cost/Board of Directors.

SOFTWARE COLLABORATION MEETING WITH THE DEFENSE CONTRACT AUDIT AGENCY. DCMC met with the Associate Director of DCAA on March 8, 2000 to discuss the possibility of a collaborative effort between the two organizations in the area of Software Assessments. At the initial meeting, the DCMC Software Contract Administration Services function was discussed along with the DCMC Software Capability Maturity Model based Insight Initiative. It was agreed that DCMC would provide additional background information and the concept will be further explored.

NEW CERTIFIED PROFESSIONAL CONTRACTS MANAGERS (CPCM) FROM DCMC. The results of the November 1999 National Contract Management Association's (NCMA) Certified Professional Contracts Manager exam have been announced resulting in four additional certifications for DCMC employees from DCMC Pratt and Whitney, West Palm Beach, DCMC Orlando (2 employees), and one from District International. One employee from DCMC Cleveland also achieved the Certified Associate Contracts Manager (CACM) certification. Educational and certification opportunities continue to exist for DCMC employees as a result of the NCMA Corporate Agreement with full details available on the DCMC home page.

APPROVED:

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